

Dedicated to Outstanding Customer Service for a Better Community

S E R V I C E S O L U T I O N S S U C C E S S



Press Release

December 8, 2010

City Council Approves Year-Round 4/10 Work Week

El Paso, Texas – On Tuesday, August 24, 2010, City Council approved extending the 4/10 workweek until further notice, with the exception of Municipal Court, which will resume a regular schedule. There will be a follow-up assessment in November of the 4/10 workweek to determine its impact to employees during Daylight Savings Time. The program will continue as follows:

Monday through Thursday schedule (closed on Fridays)
Operating hours will be 7:00 a.m. to 6:00 p.m.

A complete listing of departments will assist in being aware of operational hours for all City services during this pilot program:

-MORE-



Communications and Public Affairs
Two Civic Center Plaza
El Paso, TX 79901

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

City Hall
2 Civic Center Plaza

Mayor & City Council Offices

**City Manager's Office
City Attorney's Office
Community Development
Engineering and Construction
Management**

**Financial Services
Human Resources &
Risk Management
Information Technology**

**Internal Audit
Municipal/City Clerk's Office
Museums and Cultural Affairs
Administrative Offices
Office of Management & Budget**

-MORE-

All Departments within City Hall will be participating on the 4/10

**Monday – Thursday
7:00 a.m. – 6:00 p.m.**

Exception: District 4 (Rep. Robinson will be on a regular schedule with the Northeast office being open on Fridays)

The capital project inspectors will continue to work the same scheduled hours as agreed upon with the contractor. If the contractor is working 5-8 hour days, the inspector will as well.

The building inspectors and chiefs will remain on the 5-day a week schedule and inspections will not be impacted.

For emergency support in the event of a major service disruption (power failures or utility repairs) requiring immediate inspections and/or permits outside of operational hours, please call 478-7510 or 472-2642.

Building inspections for Friday will be conducted as scheduled. Inspections for Monday will need to be scheduled through the IVR system (313-6100).

Administrative will participate in 4/10 but IT Helpdesk will be available regular hours.



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**Parks and Recreation
Administrative Offices
Planning & Economic Development
Print Shop
Tax Office**

All other departments

Department of Public Health

WIC Clinics

Immunization Clinics

Animal Services

**Administrative Offices – 4/10
5115 El Paso Dr.**

Regular hours - no changes

Regular hours - no changes

Regular hours - no changes

7:00 a.m. – 6:00 p.m.

Monday – Thursday

**Preventive Health Clinics, Food
Inspection, and Permit Office –
4/10**

222 S. Campbell St.

7:00 a.m. – 6:00 p.m.

Monday – Thursday

**Dental Clinic
3301 Pera Avenue**

Department of Transportation

All operations - 4/10

7:00 a.m. – 6:00 p.m.

Tuesday – Friday

7:00 a.m. – 6:00 p.m.

Tuesday – Friday

Will respond to emergencies

Regular hours – no changes

**El Paso Convention & Visitors
Bureau & Convention &
Performing Arts Centers
El Paso Fire Department**

Emergency services will remain
24 /7

Will remain open - no changes

Regular hours - no changes

Regular hours - no changes

7:00 a.m. – 6:00 p.m.

Monday - Thursday

All fire stations

Training Academy

Fire Inspections

Administrative Office – 4/10

8600 Montana

**Including fire prevention
and logistics**

**El Paso International Airport
El Paso Police Department**

Regular hours – no changes

All regional command centers
will maintain regular hours – a

24/7 operation – no changes

Regular hours – no changes

Regular hours – no changes

El Paso Public Library

El Paso Zoo

-MORE-



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Environmental Services & Code Enforcement

Trash pick-up schedule

Landfill

Citizen collection sites

Special collection pick-up

Code enforcement

Administrative Offices – 4/10

7968 San Paulo

General Services

International Bridges

MPO

Municipal Courts

Bond Offices

Osborne Bond Office

*Pebble Hills Bond Office,
Mission Valley Bond Office,
& Northeast Bond Office*

Downtown Bond Office

Museums and Cultural Affairs

Museum of Art

Museum of History

Museum of Archeology

Sun Metro

Regular hours - no changes

Regular hours – no changes

Regular hours – no changes

Regular hours – no changes

Regular hours – no changes

Regular hours – no changes

7:00 a.m. – 6:00 p.m.

Monday - Thursday

Regular hours – no changes

Regular hours – no changes

Regular hours – no changes

Closed Saturdays, Sundays, and
Holidays

9:00 a.m. – 5:30 p.m.

(closed 2:00 p.m. – 3:00 p.m.)

Monday – Friday

8:00 a.m. – 5:30 p.m.

Monday – Friday

7:00 a.m. – 7:00 p.m.

Monday - Friday

Regular hours – no changes

Tuesday-Saturday - 9:00 a.m. to 5:00 p.m.

Thursdays - 9:00 a.m. to 9:00 p.m.

Sunday - 12:00 p.m. - 5:00 p.m.

Closed Mondays and major holidays

Regular hours – no changes

Tuesday – Saturday - 9:00 a.m. to 5:00 p.m.

Thursdays 9:00 a.m. to 9:00 p.m.

Sunday - 12:00 p.m. to 5:00 p.m.

Closed Mondays and major holidays

Regular hours – no changes

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For contact information for any of the departments mentioned above,
please visit the City website at www.elpasotexas.gov